

APPROVED

**Selectmen's Meeting Minutes
@ The Levi Stewart Library's
Jones Nutter Auditorium
June 24, 2020 – 6 P.M.**

Item 1. CALL MEETING TO ORDER - FLAG SALUTE. Chairman Whitney opened the meeting at 6:00 PM followed by the pledge.

- A. Board Members present:** Chairman Roger Whitney, Alden Bolstridge, Kerby Littlefield, Jim Emerson, Dennis Carr
- B. Employees Present:** Lois Jones
- C. Residents Present:** Laurie Clark, Bartholomew Couperus

Item 2. AGENDA ADJUSTMENTS.

- A. Item 7B. - Fernald Ave plans – Bidding Documents.**
- B. Item 6C. – Resignation of Barbara Marshall from Planning Board.**

Item 3. APPROVE MINUTES.

A. June 10, 2020. Selectman Emerson made a motion and Selectman Bolstridge 2nd to approve the minutes, as read. All in favor.

Item 4. WARRANT AND PAYROLL DISCUSSIONS AND SIGNING.

- A. Payroll Warrant #25, 26.** Selectman Emerson made a motion and Selectman Bolstridge 2nd to approve the warrants. All in favor.
- B. AP Warrant #27, 28.** Selectman Emerson made a motion and Selectman Bolstridge 2nd to approve the warrants. All in favor.

Item 5. PUBLIC COMMENTS. None.

Item 6. NEW BUSINESS.

- A. TempCo dump body bids.** Only one bid was turned in by Thomas & Son Enterprises, for \$550. Selectman Littlefield felt that it should go out to bid again because he felt it wasn't a high enough bid. No other discussion. Selectman Emerson made a motion and Selectman Carr 2nd to accept the bid from Thomas & Son Enterprises for \$550.00. Four in favor. Selectman Littlefield opposed.
- B. Personnel Policy Review.** Manager had outlined several points that needed attention in an email to the Board (attached). Manager suggested that we limit discussion to two or three topics, so the whole night isn't spent on the policy review. The three topics of discussion were paid-time-off, vacation time, and sick time. Based on the Manager's notes, the Board asked Manager to work on rewriting to her recommendations, and present them with an amended version for discussion. After discussion of vacation, sick, and PTO, Manager will review, rewrite, and present at a future Board meeting.
- C. Resignation of Barbara Marshall from Planning Board.** Selectman Littlefield made a motion and Selectman Emerson 2nd to accept the resignation of Barbara Marshall from the Planning Board. All in favor.

Item 7. OLD BUSINESS.

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A. New truck. Chairman Whitney made a motion and Selectman Emerson 2nd to accept the bid from Freightliner for the 2021 Freightliner truck, with the original HP Fairfield wing, plow and body, for \$199,995.00. All in favor.

B. Fernald Ave plans – Bidding Documents. Plymouth Engineering finalized the bidding documents for the Fernald Avenue reconstruction project. It was decided to require the winning bidder to be bonded. Also, the bids are due back July 15, 2020. Board of Selectmen asked if Manager could get a rough estimate of cost from Plymouth Engineering, so we have an idea if the contractor is in the ballpark or not.

Item 8. SELECTMEN CONCERNS.

A. Dennis-Asked about the progress on the Bandstand as we have concerts coming up. Manager stated she had spoken with the contractor and he was waiting for materials from the saw-mill – there was a backorder. Manager will check again.

B. Jim-None.

C. Kerby-Stated he had spoken with a person from CMP about the street lights that are still out. CMP employee stated that pole numbers didn't necessarily help. It would be better to have GPS coordinates. Selectman Bolstridge had brought a list to Town Office and he will check to see if all have been replaced.

D. Alden-Thanked the public works crew for trimming the trees in the Morse's Cemetery.

E. Roger-None.

Item 9. CORRESPONDENCE. None.

Item 10. EXECUTIVE SESSION

A. POVERTY ABATEMENT REQUEST. 1 M.R.S. 405 (6)F.

Selectman Carr made a motion and Selectman Emerson 2nd to go into executive session under 1 M.R.S. 405 (6)F at 6:50pm for reviewing a poverty abatement request. All in favor.

Selectman Emerson made a motion and Selectman Bolstridge 2nd to come out of executive session at 7:00pm. All in favor.

Selectman Emerson made a motion and Selectman Carr 2nd to deny the poverty abatement request because the client has the funds to pay his taxes. All in favor. Client has the right to appeal the Board of Selectmen's decision.

Item 11. ADJOURN MEETING. Selectman Emerson made a motion and Selectman Bolstridge 2nd to adjourn the meeting. All in favor.

Respectfully submitted,

Lois A. Jones
Town Manager