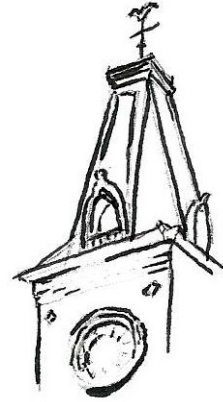


STEWART LIBRARY BUILDING PRESERVATION GROUP

Meeting Minutes

November 5, 2020



The meeting was called to order at 6:30 PM by Ken Dow.

Attending: Bill Condon, Gary Dorman, Ken Dow, Jackie Emerson, Jamie Irving, Lois Jones, Lee Kaufman, Jim Louder, Galen McKenney. Carl Smith and Linda Smith attended by Zoom.

The minutes from October 1, 2020 were approved.

Financial Balances Report

Jim reported the following balances provided by the Town Office as of 11/05/2020.

Library Preservation Account (Donations)	\$37,164.98
MCF Endowed Maintenance Fund	\$7,269.10

Maintenance Endowment at the Maine Community Foundation

Stewart Library Building Endowment Fund	\$312,980.53
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SUBCOMMITTEE REPORTS

Maintenance Committee

Maintenance priorities and plans

Window cleaning – Coastal Sun Services cleaned the building windows. The interior was completed on October 6. They completed the exterior windows on October 19. The cost was \$2,100, to be paid from the MCF Endowed Maintenance Fund. Many commented on the high quality of the work. Due to time constraints they were not able to clean the light fixtures in the auditorium.

Window locks – The Maintenance Committee has identified the first floor windows that need interior locks installed. These are windows that will be fitted with screens for warm weather. The locks will be installed in the Spring of 2021.

A chart of Maintenance Items from 2019 and 2020 was distributed and discussed. Items mentioned included needed repair of the French drain on the south side of the building, moving the boxes of toys now stored on the second floor south landing (possibly to the Community Center), removing some of the extra metal chairs in the auditorium, changing the batteries in the thermostats in the building, and the need for attention to the front door.

The heater in the atrium still needs repair. Bill will contact the plumber with a push to have it done.

Ken reported that conditions in the Special Collections Room are as required. When checked on October 29 the temperature was 66 degrees and the relative humidity was 44%.

OTHER BUSINESS

Parking lot lighting proposal

Ken presented the parking lot light proposal to the Select Board on October 14. The Board voted to approve the installation. The conduit has been installed and the poles were set. Later the poles were moved to better locations on the embankments. The conduit needs to be extended to the new locations.

Bill noted that TDS Telecom donated the two poles for the installation. We estimate it represents an in-kind donation of about \$1,500. We will send the company a thank-you acknowledging the donation.

There was a discussion about granite the town owns left from the removal of Main Street structures during the Eastland Woolen Mill Cleanup. Lois asked if the committee has an opinion regarding use of the blocks. The town has been approached by someone who would like to have the granite. It was suggested that instead the pieces could be used to shore up the parking lot embankment. However, there is probably not enough granite to complete the job. Perhaps rip-rap would be a better solution. It was also mentioned that the granite could be sold to a stone company. The committee does not have strong feelings about this. Some wondered if there were other places in town where it could be used.

The Maintenance Committee will meet on Thursday, November 12 at 10 AM for further work on the maintenance items list.

The next meeting of the SLBPG will be on Thursday, December 10, 2020 at 6:30 PM

The meeting was adjourned at 7:10 PM.