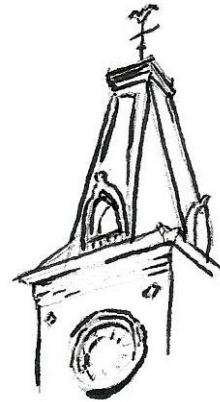


STEWART LIBRARY BUILDING PRESERVATION GROUP

Meeting Minutes

October 7, 2021

6:30 PM



The meeting was called to order at 6:30 by Ken Dow.

Attending: Bill Condon, Ken Dow, Jackie Emerson, Jamie Irving, Lois Jones, Lee Kaufman, Jim Louder, Carl Smith, Linda Smith

The minutes from August 8, 2021 were approved as read by vote with the notation that the minutes were incomplete.

FINANCIAL BALANCES REPORT

Jim reported the following balances provided by the Town Office as of 08/05/2021.

Library Preservation Account (Donations)	\$29,835.92
MCF Endowed Maintenance Fund	\$8,218.79

Maintenance Endowment at the Maine Community Foundation

Stewart Library Building Endowment Fund	\$386,105.19
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MAINTENANCE ITEMS

Window cleaning

Wilson and Wilson cleaned the atrium exterior the first week of October
Pay from MCF Maintenance Fund

Atrium doors - motorized openers

Openers for both the exterior and interior entry doors in the atrium
Quote from Maine Accessibility Corporation, Hermon (\$5,264.36)
Quote from Care Service, Palmyra (\$6,926.84)
Propose to pay from MCF Maintenance Fund and/or Preservation funds

Motion made – Jim Louder/ Seconded Carl Smith

Accept the proposal from Maine Accessibility Corporation for \$5,264.36 and add \$650.00 for the electrical work needed for the installation.

Vote: the motion passed.

Also ask M.A.C. to look at the auditorium entrance door – closing mechanism needs adjustment

Paving the walkway – widen walkway and new base and 2 coats paving

Put off until Spring unless it can be done by mid-November

Estimate from K & F Construction, Palmyra (\$7,175.00)

Also contacted and waiting for estimates from:

Steve Lawson, Dexter; Freedom Paving, Glenburn; S & G Paving, Pittsfield

Propose to pay from from Preservation funds

Motion Made – Jim Louder/Seconded by Lee Kaufman

Table this project until we receive quotes from the other companies.

Vote: the motion passed.

Railing attachment points

Wait until Spring

Painting scope of work

Exterior - wait until Spring

Interior - first and second floor doors from atrium – Ken will contact a local painter

Pay from MCF Maintenance Fund

Steep slope landscaping

Loam applied, seeding with ground mesh

Estimate from K & F Construction, Palmyra (\$4,280.00)

Lois will contact Steve Lawson to get another quote.

Propose to pay from Preservation funds

Light bulbs in auditorium lights

Replace light bulbs in the center circle of lights with LED, repair blinking light over entry door

Condon Electric with do this month.

Pay from MCF Maintenance Fund

LEVI STEWART PRIVATE LIBRARY MUSEUM

Protocols and procedures for public access to museum content and materials

We learned that vital records, such as birth, death, marriage, divorce, property are under the control of the town clerk. Access to these official records is through the Town Office.

After some discussion of a request for information posted on Facebook the group decided to call a meeting of the Museum Advisory Group to discuss the issue of access. Ken will schedule a meeting.

Next meeting – November 4, 2021 at 6:30 PM

Adjourn at 7:30 PM.