

#	* REF. #	CATEGORY	MAINTENANCE ITEMS	INITIATE BY	PRIORITY	PLAN
1	1.2	Contractor	Inspection of the rubber roof	Maint. Com.	3. Soon	Contact Bangor Roofing
3	5.6	Custodial	Fire alarm system trouble alert – beeping	Maint. Com.	1. In Progress	Bill is coordinating
2	BPG Funds	BPG	Installation of lighting in the parking lot	BPG	1. In Progress	Bill is coordinating
4	3.9	Exterior	Widen entrance walkway and landscape the area	Maint. Com.	1. In Progress	Bill will get an estimate
5	4.7	Custodial	Develop a method/procedure for seasonal Use of screens/storm windows	Town	1. In Progress	Change out screens and storm windows
6	4.8	Contractor	Clean atrium interior	Maint. Com.	3. Soon	Coastal Sun Services
7	4.9	Contractor	Light fixtures in the auditorium	Maint. Com.	3. Soon	Coastal Sun Services
9	5.1	Contractor	Replace bulbs in the auditorium light fixtures	Town	4. Later	Condon Electric
8	5.13	Contractor	Move security camera in the library To improve view of the room	Maint. Com.	3. Soon	Condon Electric
10	3.4	Custodial	Add locks at the bottom of the sashes on the windows that are opened in the summer. Lock other windows using the Original locks at the top.	Town	2. Spring '21	Coordinate with the storm window change
11	3.9	Masonry	Granite step at walkways need attention to varying degrees, including steps at the Bottom of the main entrance walkway	Town	4. Later	Explore grant funding possibilities.
12	2.3	Custodial	Water in the basement, entering at south wall Change runoff from downspouts	Town	4. Later	Monitor – ongoing
15	3.8	Paint	Paint outside basement windows frames, Repair glass on south side window	Town	3. Soon	Painter
16	4.9	Paint	Touch up painting in the atrium – Doors and other metal	Town	3. Soon	Painter
19	3.4	Paint	Painting of exterior window sashes and trim	Town	4. Later	Painter
13	3.8	Paint	Paint the wood parts of the south entrance porch railing – Pratt and Lambert Accolade – color: 8-18 Sicilian Umber (glossy)	Preservation	3. Soon	Painter
14	3.8	Paint	Belfry railings painted – Pratt and Accolade – Color: 8-18 Sicilian Umber (glossy)	Preservation	3. Soon	Painter
17	3.9	Paint	Iron step railings – painted black	Town	3. Soon	Painter
20	4.3	Paint	Painting interior window sashes	Town	Periodically	Painter
18	4.9	Paint	Trim on structural post in atrium Lifting along edges	Maint. Com.	4. Later	Painter
27	1.2	Masonry	Small hole in roof, northeast quadrant	Maint. Com.	3. Soon	Ralph McNaughton

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28	1.2	Masonry	Shingle on ground below east, south quadrant	Maint. Com.	3. Soon	Ralph McNaughton
21	3.1	Masonry	Brick out of place, second course down at the top of the north, back downspout.	Maint. Com.	2. Spring '21	Ralph McNaughton
22	3.1	Masonry	Brickwork needs repair on the south entrance steps, especially at the ground level on the right side of the steps	Maint. Com.	2. Spring '21	Ralph McNaughton
23	3.1	Masonry	Bricks at the base of the west "doghouse", Deteriorated, especially on the right side	Maint. Com.	2. Spring '21	Ralph McNaughton
24	3.1	Masonry	Apparent issue on corbel up on north west corner	Maint. Com.	2. Spring '21	Ralph McNaughton
25	3.1 4.2	Masonry	Gap in the brick layers in the north clock circle	Maint. Com.	2. Spring '21	Ralph McNaughton
26	3.9	Masonry	Concrete broken on atrium entry pad – monitor And railing attachment points	Maint. Com.	2. Spring '21	Ralph McNaughton
29	4.9	Carpentry	South auditorium door latch plate is loose	Town	3. Soon	Ralph McNaughton
30	5.2	Custodial	Check shielding on the oil lines from Tanks to boilers, near tanks	Town	3. Soon	Robinsons
31	3.7	Contractor	Clean atrium exterior glass	Maint. Com.	Twice/year	Wilson and Wilson
32	BPG Funds	Custodial	Continue clean up of the basement – removal of contractor materials	Maint. Com./ Town	2. Spring '21	wood, rec. dept., tents