

**N/ACORINNA WATER DISTRICT
MEETING MINUTES
March 28, 2024**

The Corinna Water District Trustees met in the private library at the Stewart Library Building. The meeting was called to order at 9:30 a.m. Present were Jim Louder, Bill Condon, Sandee Kerr: Secretary-Treasurer, and Lois Jones-Town Manager.

PUBLIC COMMENTARY: N/A

APPROVAL OF MINUTES:

Bill Condon moved to approve the minutes of the February 29, 2024 meeting. Jim Louder seconded. Minutes passed unanimously.

TREASURER'S REPORT:

Checking Account:	\$ 7,574.47	
Savings:	\$ 5.00	
Money Market Account:	\$ 6,087.54	
CD 71-24	\$18,719.41	Expires 12/29/24

OPERATOR'S REPORT:

The Operator's Report for February was reviewed.

BUSINESS ITEMS:

-The ARPA Grant has been approved by the Penobscot County Commissioners in the amount of \$16,455.00. It will be awarded on April 2. These funds will be used to purchase a Trio accounting program and a new computer for the CWD. This will allow our accounting system to become more efficient.

-Upon a motion by Bill Condon, second by Jim Louder, and with unanimous approval...our officers were elected to serve for the following year.

Chairperson:	Jim Louder
Vice Chair:	Bill Condon
Clerk:	Elaine Lister

-Upon a motion by Jim Louder, second by Bili Condon, and unanimous approval: Sandee Kerr was appointed to serve as Secretary/Treasurer for the following year.

-The need for a rate increase due to the large increase in our operating costs was discussed. We will prepare the documents and justification required by the Maine Public Utilities Commission in order to apply. Our current plan is to have the increase in place for the first quarter (Jan.1-March 31) of 2025. Jim will approach Annaleis Hafford from Olver Associates for assistance with the filing process.

-Lois will arrange and supervise the setting up and implementation of the Trio Program. Work will start on this as soon as the program and new computer are purchased. The new accounting system needs to be ready to be fully implemented by January 1st of 2025, which begins CWD's fiscal year.

-Brief discussion was held regarding the urgent need for people interested in replacing our trustees as their terms expire. Lois will put this on the next Selectpersons agenda and Jim will attend the April 10th meeting to discuss this topic.

REVIEW OF ACCOUNTS RECEIVABLE:

All 32 Accounts are paid in full for the 4th Quarter.

WARRANT:

The March warrant was approved.

NEXT SCHEDULED MEETING:

The next meeting will be at 9:30 a.m. on April 25th

ADJOURNMENT: 10:40 a.m.