

APPROVED

Selectmen's Meeting Minutes @ The Levi Stewart Library's Jones Nutter Auditorium Wednesday, May 8, 2024 – 6 P.M.

Item 1. CALL MEETING TO ORDER - FLAG SALUTE. Called to order by Chairman Dennis Carr, at 6:01PM, followed by the pledge.

A. Board Members present: Jim Emerson, Dennis Carr, Ralph McNaughton, Tony Bennett.

B. Employees Present: Lois Jones, Pam Parlee.

C. Residents Present: Jackie Emerson

Item 2. AGENDA ADJUSTMENTS. None.

Item 3. APPROVE MINUTES.

A. April 24, 2024. Selectman Emerson made a motion and Selectman Bennett 2nd to approve the minutes, as written. All in favor.

Item 4. WARRANT AND PAYROLL DISCUSSIONS AND SIGNING.

A. Payroll Warrant #20. Selectman Emerson made a motion and Selectman Bennett 2nd to approve warrants #20. All in favor.

B. A/P Warrant#21. Selectman Emerson made a motion and Selectman Bennett 2nd to approve warrants #21. All in favor.

Item 5. PUBLIC COMMENTS.

A. Jackie Emerson – Commented on potholes on St. Albans Road. This is a state-aid road and the State's responsibility to repair.

Item 6. NEW BUSINESS.

A. Clothing/Shoe collection box. A representative from Apparel Impact inquired if they could set a clothing/shoe collection box beside the BoyScout collection box, down between Route 7 and the Farmer's Table parking – on Town property. This organization uses all clothing it collects. If it can't be re-sold, then it is sent to become stuffing for furniture, etc. Selectman Emerson made a motion and Selectman Bennett 2nd to approve the placement of an Apparel Impact collection box, until/unless it starts to not be serviced and becomes a dumping area. All in favor.

B. Corinna Days Committee Appointments. Selectman Emerson made a motion and Selectman Bennett approved the appointments of David Bolstridge, Jamie Bolstridge, Les Bolstridge, Sandy Bolstridge, Sandy Modery Bolstridge, Stephanie Bridges, Cristie Condon, Kristine Eisenhour, Allen Emerson, Lois Jones, Barbara Peavey, Kelly Richardson, Lisa Robinson, Jeff Thibodeau, and Mandi Wilson as Corinna Days Committee members. All in favor.

C. Masons – set cornerstone at grand opening of fire station. Masons have inquired if they would be allowed to set a cornerstone at the grand opening of the fire station, as is an historical event. The American Legion will also be participating. Selectman Emerson made a motion and Selectman Bennett 2nd to allow the Masons to set a cornerstone at the grand opening of the fire station. All in favor.

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- D. Morse's Corner School lot legal description and map.** Surveyor, Ted Porter, has completed the survey of the Morse's Corner School lot – pins are set – and provided the Town with a legal description and a survey map. The survey was completed for a total cost of \$1822 – a lot less than the \$3,000 he quoted. Selectman Emerson made a motion and Selectman Bennett 2nd to accept the legal description and survey. All in favor.
- E. Coach's Handbook Update.** Manager suggested changes to the Coaches Handbook, to reflect the historical practice of a background check on an annual basis, not every three years. Also, a few changes were made to the coach's application – to make the background check form a singular form. Selectman Emerson made a motion and Selectman Bennett 2nd to approve the updates and changes to the Coach's Handbook. All in favor.
- F. BRIC grant application.** Manager has been in contact with engineer, Keith Whitaker, regarding the Corundel Lake dam and what can be done to repair or replace it. He suggested a BRIC grant through MEMA/FEMA. Manager will continue to work with Keith and FEMA/MEMA for a grant. Selectman Emerson made a motion and Selectman McNaughton 2nd to approve the Town Manager to continue to work with Keith Whitaker and move forward with the grant application process. All in favor.
- G. Rec Coach approval.** Manager supplied the Board with the list of baseball coaches that have passed the background checks. Selectman Emerson made a motion and Selectman Bennett 2nd to approve the coaches. After some discussion, vote was taken – All opposed. Selectman Emerson made a motion and Selectman Bennett 2nd to approve all the coaches, except Phil Hendricks. All in favor.
- H. MMA Risk Management inspection.** MMA Risk Management, the Town's insurance carrier, conducted an inspection of the Library Building and the Public Works building. There are only a few minor issues that the Manager will be sure it handled. No action taken.

Item 7. OLD BUSINESS.

- A. Health Center Lease review.** After some discussion, Selectman Emerson made a motion and Selectman McNaughton 2nd to approve the Health Center Lease with Stacey Allen for \$850 a month, with Ms. Allen doing her own mowing and plowing from July 1, 2024 – June 30, 2025. Three in favor – Selectman Bennett abstained.
- B. Update LWCF outdoor rec space.** Manager informed the Board that in a discussion with Doug Beck from the LWCF, a proposed outdoor rec space has been submitted for preliminary approval. Within that conversation, Manager explained to Mr. Beck that there is some hope to expand the recreational offerings in that area with a carry-launch boat launch and an ADA fishing pier, and a self-rental canoe/kayak facility. Mr. Beck stated if we did all that, our plans for the walking trail would be a “slam dunk” for approval. Manager will contact the engineer on the project and work out the next steps for this project. There are also two grant opportunities to aid in this funding.
- C. Sign update.** The current sign will be removed by the end of the week and the sign company will begin installation of the sign next week.

Item 8. ADDITIONAL AGENDA ITEMS. None.

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Item 9. CORRESPONDENCE.

- A. Letter from DOT regarding upcoming paving.** In previous letters, it has been noted that “Light Capital Paving” will occur this summer on St. Albans Road and Nokomis Roads.

Item 10. SELECTMEN CONCERNS.

- A. Dennis-** Comments about Sprague’s Mill Dam – he mentioned there are some bug ruts near the picnic tables that need to be smoothed out. The picnic area is used almost daily by passers-by, residents, or nearby workers. Asked if Brandon could smooth out those ruts prior to mowing. Also commented that the old bathhouse (changing house) should be removed. It is in a sad condition and there is no swimming that takes place there anymore. Third, commented that the pillars that are holding up the roof over the picnic tables should probably be painted. He thanked Manager for doing grant research and hopes she will continue to look out for the best interests of the Town in this manner.
- B. Jim-** Commented that the resident of Grease Monkey has moved to St. Albans Road and is making a mess there. Manager is aware of the situation and CEO is attempting to work with mortgage holder/bank attorney to rectify the situation.
- C. Tony-** Asked if Paul is back to help with mowing. Manager stated he is, for now. It will depend on how he feels if he stays the whole summer. Also inquired about what is going to happen with the house at 9 St. Albans Road. Manager has no information, at this time.
- D. Ralph-** Asked about the Sunken Bridge Road bridge. Manager stated she has been in contact with the engineer, Randy Butler, and he will be making a presentation at an upcoming Board meeting with options.

Item 11. ADJOURN MEETING. Selectman Emerson made a motion and Selectman Bennett 2nd to adjourn the meeting. All in favor.

Respectfully submitted,

Lois A. Jones
Town Manager